



Move In – Move Out Checklist for Rental Properties

Use this checklist for move-in. Upon move-out, review this checklist to review any new damage.

Instruction: Send tenants this checklist within 72 hours of moving into the rental property. After filling out the checklist, the landlord will need to review and approve all the conditions listed. Upon tenant moving out, landlord will review all the items alongside the tenant.

Key: S = Satisfactory, NA = Not Applicable, NC = Needs Cleaning, NP = Needs Painting, NR = Needs Repairs, SC = Scratched, RP = Needs Replacing

Tenants First & Last Names:

Property Address (Unit #)	City	State	Zip
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Move-In Date	Inspection Date	Time	By
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Move-Out Date	Inspection Date	Time	By
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Move-In Condition	Move-Out Condition	Estimated Cost of Repairs
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Family Room

Floors & Floor Coverings			
Drapes & Window Coverings			
Walls & Ceilings			
Light Fixtures			
Windows, Screens, & Doors			
Front Door & Locks			
Fireplace			
Other			

Living Room

Floors & Floor Coverings			
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Drapes & Window Coverings			
Walls & Ceilings			
Light Fixtures			
Windows, Screens, & Doors			
Front Door & Locks			
Fireplace			
Other			

Dining Room

Floors & Floor Coverings			
Drapes & Window Coverings			
Walls & Ceilings			
Light Fixtures			
Windows, Screens, & Doors			
Front Door & Locks			
Fireplace			
Other			

Kitchen

Floors & Floor Coverings			
Walls & Ceilings			
Light Fixtures			
Cabinets / Hardware			
Counters			
Stove / Oven / Range			
Refrigerator			
Dishwasher			
Garbage Disposal			
Sink & Plumbing			
Windows, Screens & Doors			
Exhaust Fan			
Wine Cooler			
Pantry			
Other			

Master Bedroom

Floors & Floor Coverings			
Walls & Ceilings			
Light Fixtures / Fan			
Windows, Screens, Doors			
Mirrors			
Closet Shelves			
Other			

Bedroom #1

Floors & Floor Coverings			
Walls & Ceilings			
Light Fixtures / Fan			
Windows, Screens, Doors			
Mirrors			
Closet Shelves			
Other			

Bedroom #2

Floors & Floor Coverings			
Walls & Ceilings			
Light Fixtures / Fan			
Windows, Screens, Doors			
Mirrors			
Closet Shelves			
Other			

Master Bathroom

Flooring			
Walls & Ceilings			
Light Fixtures			
Toilet			
Shower / Shower Head			
Bath Tub / Valves			
Medicine Cabinet			

Towel Racks			
Plumbing / Draining			

Guest Bathroom

Flooring			
Walls & Ceilings			
Light Fixtures			
Toilet			
Shower / Shower Head			
Bath Tub / Valves			
Medicine Cabinet			
Towel Racks			
Plumbing / Draining			

Backyard

Lighting Fixtures			
Gates / Fences			
Irrigation			
Grass Area			
Plants			
Storage / Shed			

Garage

Opener (test)			
Garage Door			
Storage / Shelves			
Walls & Ceilings			
Other			

Miscellaneous

Mailbox			
HVAC			
Smoke / CO2 Detectors			
Stairs			

Add Additional Room(s)

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ACKNOWLEDGEMENT AND SIGN-OFF

Notes:

Date:	<input type="text"/>	Signature:	/	<i>Print Name</i>	<input type="text"/>
Date:	<input type="text"/>	Signature:	/		<input type="text"/>
Date:	<input type="text"/>	Signature:	/		<input type="text"/>
Date:	<input type="text"/>	Signature:	/		<input type="text"/>

I / We (the tenant(s)) acknowledge and understand that unless noted otherwise, all discrepancies will be Tenant(s) responsibility and may result in a deducted from the security deposit at the time of move-out.

MOVE-IN

Date:

Signature: _____ Landlord ()
Agent ()

MOVE-OUT

Date:

Signature: _____ Landlord ()
Agent ()

Photos and/or video may have been taken of the premises for further documentation.